

For the past four years, IDP has been monitoring immigration enforcement activity in New York communities, including arrests in and around courts. Since early 2017, there has been an increase of ICE arrests and attempted arrests at courts throughout New York State, including in criminal and family courts.

If you know of an arrest or attempted arrest by immigration agents in a NY courthouse, please contact Terry Lawson (<u>terry@immdefense.org</u>). You can also fill out the form on the other side of this sheet and fax it to us at 1-800-391-5713.

Below are some **suggested intake questions** to help you fill out the form.

Basics

- Name of person reporting information
- Organization/18b panel
- Contact information (phone & email)

Description of incident

- Date of incident (if don't have the exact date, please provide approximate month and year)
- Name/type of Court where incident took place (e.g. Bronx Criminal, Kings Family Court, etc.)
- How many ICE officers were there? How were they dressed? How did they identify themselves?
- Did the ICE agents present a warrant or refuse to present a warrant?
- Where in the courthouse did the incident take place? (e.g. courtroom, vestibule, hallway, outside the courthouse)
- Was there anything else notable about the arrest or attempted arrest?

Court staff or District Attorney involvement in the arrest

- Did any court staff (officers, clerks, judges) play any role in the arrest or attempted arrest? If so, please describe.
- Did the district attorney play any role in the arrest or attempted arrest? If so, please describe.

Background of person arrested

- What criminal charges was the individual facing at the time of the arrest/attempted arrest?
- What was the immigration status of the individual at the time of the courthouse incident?
- If you can, please describe the individual's ties to the US (length of time in US, family here).
- If you can, please describe the individual's prior criminal history (if any).



COURTHOUSE ARREST INTAKE FORM

BASICS (Name of person reporting, organization, contact info)
DESCRIPTION OF INCIDENT (Date of incident (at least month/yr); name/type of court; location of arrest in courthouse; how ICE agents presented themselves; interaction with ICE agents; anything notable)
COURT STAFF OR DISTRICT ATTORNEY INVOLVEMENT IN ARREST
BACKGROUND OF PERSON ARRESTED (pending charges, immigration status, criminal history, ties to the U.S.)

Email to: Terry Lawson (<u>terry@immdefense.org</u>) Fax to: 1-800-391-5713