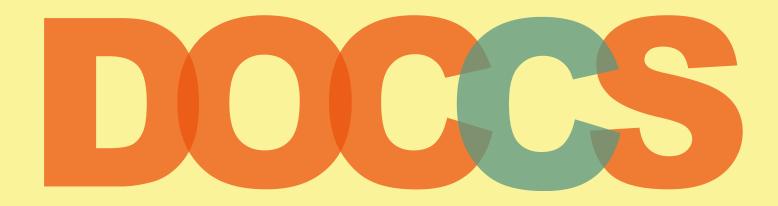
ICE Knows That You're In DOCCS. What Happens Next?



Am I at risk of deportation?



What will happen after I am sentenced?

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What is the best way to stop my deportation?

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Do I qualify for a free immigration attorney?

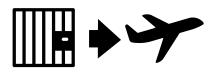
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Can I get out early from DOCCS if I don't fight my immigration case?

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If you are in New York State DOCCS custody and you are not a U.S. citizen, you face the possibility of deportation.





Over the past several decades, the federal government has put a lot of resources into making prisons a pipeline to deportation for non-citizens.



Immigration laws from the 1990s have made it much more difficult for people with criminal convictions to fight deportation, and the presence of ICE in jails and prisons continues to grow.



State prison systems continue to help make the process more streamlined and "efficient" for ICE.

Nevertheless, you still might have a chance to fight your deportation, so read this guide to learn more about how to file an appeal on your criminal case, how to get a lawyer for your immigration case, and more.

Who wrote this?

Immigrant Defense Project is a nonprofit organization fighting against an unjust and racist criminal legal and deportation system. Because many people are unaware of how entangled policing, prisons, and ICE have become, IDP wants to provide information to people currently incarcerated or soon to be incarcerated by the State of New York who face the possibility of deportation.

This guide is not intended to provide legal advice or serve as a substitute for legal counsel. Immigration cases vary and only an individual consultation with an attorney or accredited representative can result in accurate legal advice. This information is current as of March 2021. Changes in law and practices after that date could affect the accuracy of the information.

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Prison icon by Nociconist for the Noun Project; plane icon by Pham Thanh Lộc for the Noun Project.





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Introduction

If you are in New York State DOCCS custody and you are not a U.S. citizen, you face the possibility of deportation.

That's because over the past few decades, the Department of Corrections and Community Supervision (DOCCS) and Immigration and Customs Enforcement (ICE) have established close ties and communicate regularly with each other. Even though the State of New York isn't required to work hand in hand with ICE, DOCCS makes it as easy as possible to deport you from your community and home.

Even though the immigration system is set up to deport people with criminal convictions, you might still have a chance. It's worth talking to a lawyer and investigating your options.

What are some ways DOCCS and ICE work together to deport me?

- DOCCS is required by law to investigate where you were born and tell
 ICE if you were born outside the United States¹
- DOCCS will notify ICE of your conviction and sentence and give ICE a copy of your criminal case file and Presentence Investigation to help deport you
- DOCCS regulations inlude contacting ICE before releasing you on parole if DOCCS previously flagged you as a non-citizen²
- **1** See NYS Corrections Law 147
- 2 State of New York, Department of Corrections and Community Supervision, Directive No. 9221, Merit Termination of Sentence and Discharge from Presumptive Release, Parole, Conditional Release, and Post-Release Supervision § (IV)(a)(3) (2018), avail. at: https://doccs.ny.gov/system/files/documents/2020/11/9221.pdf (last visited March 24, 2021).

I've got enough on my mind, can't I deal with this when the time comes?

Being put in DOCCS custody is already overwhelming and the threat of deportation may be the last thing on your mind. But the system has been set up to make it as easy as possible for ICE to deport you once you are in DOCCS custody.

That means you need to do everything you can from the beginning to fight deportation and deal with things as they come.

These are some ways you might be put on the path to deportation:

- You might be interviewed by ICE during intake or during your sentence
- You could be ordered deported by an immigration judge or ICE while serving your sentence
- You can serve your entire sentence at DOCCS first, and then be transferred to ICE custody to be deported
- You may be released from DOCCS custody but then ICE may arrest you in your community or workplace based on information that DOCCS or parole have given ICE



DOCCS and ICE work together

That means you need to do everything you can from the beginning if you want to try to stay in the U.S.!

This guide will help you understand your opportunities to fight and what to expect moving forward.

Here's who should read this guide:

- You do not have proof of your U.S. citizenship, through either a U.S. birth certificate, certificate of citizenship/naturalization, or U.S. passport³
- You are not a U.S. citizen and are in a city or county jail but will likely be transferred to DOCCS custody
- You are not a U.S. citizen and are already in DOCCS custody at any stage of a deportation hearing
- You are not a U.S. citizen and are in DOCCS custody and have a final removal order

³ Assuming you are a U.S. citizen through your parents because you came when you were young is a mistake. The legal requirements for derivative citizenship can be complicated and unless the U.S. government has already recognized you as a U.S. citizen, immigration may still try to deport you.

Who CAN'T be deported?

You're a U.S. citizen4

- You have a U.S. birth certificate
- You have a certificate of citizenship or naturalization
- You have a U.S. passport

You might assume you are a U.S. citizen and can't be deported because a parent naturalized when you were young, you were very young when you entered the U.S., or you have a social security card or green card.

But if you do not have proof of your citizenship through a U.S. birth certificate, a U.S. passport, or a certificate of citizenship or naturalization, you are still at risk of ICE arrest and deportation.

Who CAN be deported?

You're a non-citizen with status (often referred to as "a legal immigrant")

- You're a lawful permanent resident (often called a green card holder)⁵
- You're on a current non-immigrant visa (for example, a student, tourist, crime or trafficking victim, or temporary worker visa)
- You're a refugee
- You're an asylee
- You're a TPS holder
- You have DACA

You're a non-citizen without status (often referred to as an "illegal immigrant")

- You entered the U.S. without inspection (EWI)
- You overstayed a visa

- 4 You may legally be a U.S. citizen without these documents, but it can be a difficult legal question. Because of this, and because you can generally only file one application for a certificate of citizenship, you should speak with a lawyer first.
- 5 Even with an expired green card, you still maintain your lawful permanent resident status.

What Will Happen After I Am Sentenced?

1. Sentencing

ICE is notified by New York State of your conviction, which ICE can use to try to deport you.

2. After sentencing

You will go into DOCCS custody within a few weeks.

WHAT TO DO

You can and should appeal your criminal conviction. You ONLY have 30 days to do it easily.

You can file an extension for up to one year but it's not guaranteed and requires a lot more paperwork. It is much easier to file within the 30 days of your sentencing.

Appealing your criminal conviction is your best chance for fighting your deportation!

Learn more on page 14.

3. Intake

You are taken to either Downstate Correctional Facility (Fishkill); Ulster Correctional Facility; or Bedford Hills Correctional Facility. You might be interviewed by ICE at intake.

WHAT TO DO

You can exercise your Fifth Amendment right to remain silent and you can refuse to sign paperwork. Don't sign or say anything without talking to a good lawyer.

4. At DOCCS

You might get paperwork from your counselor/mail/ICE starting the deportation process. You also might be interviewed by ICE during your sentence.

WHAT TO DO

Pay attention to deadlines to file paperwork. You can exercise your Fifth Amendment right to remain silent. Don't sign or say anything without talking to a good lawyer.

What Is the Best Way to Stop My Deportation?

Your best (and maybe only) chance to fight your deportation case is by appealing your criminal conviction.

An important first step in fighting your deportation case is by fighting the criminal conviction that ICE may use to deport you. You do this by filing a "Notice of **Appeal"** of your criminal conviction to a higher court and a "Motion for Poor Person's Relief" to get an appeals lawyer.

The reason this is helpful is because your appeals lawyer may be able to reverse your conviction, and while your criminal case is on appeal you may be able to argue in immigration court that you cannot be deported until the appeal is decided.

For an FAQ on appealing your criminal conviction



But I got a good deal in my criminal case and I don't want to lose that.

Even if you think you got a good deal in your criminal case, every non-citizen should file an appeal. It cannot hurt your criminal case to file an appeal, and you can always change your mind and withdraw your appeal later.

You may want to withdraw your criminal appeal before the immigration judge decides your case, so you should make sure your immigration attorney knows about the appeal. This is a very complicated area of law, so it is important to consult with an attorney about the impact of a pending criminal appeal on your application for immigration relief.

Appeal:

When you file an appeal, you are asking a higher court to review your case for errors. Possible good results include a reversal, a remand, dismissal or reduction of charges, or a reduction in your sentence.

Relief:

Gives you the ability to stay in the U.S. legally.

How do I file an appeal?

You should ask your attorney to file a "Notice of Appeal" on your behalf immediately after you are sentenced, and you should put your request in writing. Your attorney must file a "Notice of Appeal" if you ask them to. If they still refuse, you can file on your own within 30 days of your sentencing. You can file a "Late Notice of Appeal" up to one year after the normal 30-day deadline, but it is not guaranteed so it is better to file within 30 days.

Photocopy a blank "Notice of Appeal"



Can I get a lawyer for my appeal?

If your attorney files a "Notice of Appeal" for you, they can also file paperwork asking the appeals court to assign you a lawyer automatically. If your attorney refuses to file the "Notice of Appeal" or the paperwork asking for a lawyer, you can request an appeals lawyer yourself by filing a "Motion for Poor Person's Relief" with the appeals court.⁶



But I don't think I have the right to file an appeal...

Everyone has the right to appeal their criminal conviction to a higher court. You can file a criminal appeal even if you signed paperwork in the criminal case giving up your right to an appeal, also called an appeal waiver. Even if you signed an appeal waiver or the judge, prosecutor, or defense lawyer told you that you cannot appeal, you can still file an appeal.

Remember: Even if you think you have given up your right to appeal, you should still try.

6 Even though you may think there's nothing to appeal in your case, criminal appeals lawyers specialize in this complicated area of law and can find errors you might not be aware of. It's possible that your original lawyer, the judge, the prosecutor, or the police did something wrong in your criminal case. For example, maybe your trial attorney gave you incorrect advice (this is called "ineffective assistance"). Or maybe the court did not mention the word "deportation." Or maybe your lawyer also improperly represented your co-defendant. If your free criminal appeals lawyer discovers an error, you can fight your criminal conviction and you may be able to avoid deportation entirely. This is why it's so important to get a free appeals lawyer: it could mean the difference between being able to fight your deportation or automatic deportation.

Talking to ICE: Things to Consider

Since DOCCS asks about your place of birth and citizenship and must notify ICE of your status as enabled by NY law, ICE may try to interview you within a few days after arriving at intake. ICE may also try to interview you later during your sentence. DOCCS may try to force you to meet with ICE.

Should I talk to ICE?

Whether you should speak with ICE during your sentence is beyond the scope of this guide, but here is some information to help you make a decision.

If ICE is talking to you, assume that they want to deport you. ICE does not have your best interests in mind. Anything you tell ICE can be used against you in a deportation proceeding or criminal case, so you may want to remain silent.

Even if you are forced to have a meeting with ICE, you do not have to give ICE any information as long as you do not already have a final removal order. ⁷ You can tell ICE "I am exercising my Fifth Amendment right to remain silent." That is true even if ICE tells you that you do not have the right to remain silent.

You can agree to speak with ICE only if you have a lawyer present or after you have spoken with your lawyer, which will help protect you from saying anything that could help ICE deport you.

Remember: You don't have to sign or say anything to ICE without speaking to a good lawyer first. (For more on getting a good lawyer, see pages 23 - 24.)

⁷ After you have a final order of removal, federal law requires you to cooperate in some ways with ICE, for example by applying for travel documents. You should speak with a criminal lawyer if ICE threatens you with criminal charges.

Should I sign ICE documents?

ICE may try to give you documents for your deportation case through the mail or in person even if you do not speak with them. You should ask to speak with a lawyer if you don't understand any paperwork. Make sure you don't sign any paperwork agreeing to your deportation, which bypasses your ability to see an immigration judge. Seeing an immigration judge is your best chance of fighting your deportation. Go to Appendix A to see what paperwork you might get from ICE.



What if I decide to speak to ICE?

There are sometimes benefits to speaking with ICE, like speeding up your immigration case or helping ICE confirm that you are already a U.S. citizen. But speaking with a lawyer first is usually the best way to protect your rights.

If you do decide to speak with ICE, they may ask questions about your country of birth, other names you may have used, your immigration history, if you have any fear of persecution in your home country, your work history, and your family's immigration history. They may want you to sign a "Record of Sworn Statement," which they can then use in your deportation case.

If you decide to speak with ICE, **do not lie** about your immigration history or place of birth, because ICE can file criminal charges against you. Lying about your status can also hurt your deportation case.

Remember: Most of the time talking to ICE won't help you. But even if you think it might help, talk to a lawyer first.

Can the Government Start Trying to Deport Me During My Sentence?

There is no way to predict when or where ICE will start the proceedings to deport you.

They could start (and finish) while you are in DOCCS custody.

They could start once you are in ICE custody.

DOCCS

ICE

They could start in DOCCS custody...... and continue in ICE custody.

Even if you get paperwork from ICE while you are in DOCCS custody, your removal proceedings might not start until after you have finished serving your sentence.

You might even get toward the end of your sentence without hearing anything from ICE or receiving any deportation paperwork from ICE, but then get transferred directly to ICE. DOCCS regulations require them to contact ICE before releasing you on parole if DOCCS previously flagged you as a non-citizen.⁷

⁷ State of New York, Department of Corrections and Community Supervision, Directive No. 9221, Merit Termination of Sentence and Discharge from Presumptive Release, Parole, Conditional Release, and Post-Release Supervision § (IV)(a)(3) (2018), available at: https://doccs.ny.gov/system/files/documents/2020/11/9221.pdf (last visited March 24, 2021).

During your sentence, ICE might ask DOCCS to hold you in custody past your release date so ICE can pick you up. DOCCS cannot legally hold you past your release date based on a request from ICE. If that happens, contact your attorney! This ICE request is called an **ICE detainer**, sometimes referred to as an "ICE hold" or incorrectly as an "immigration warrant" by DOCCS.



As you get close to your release date, DOCCS can transfer you to another DOCCS prison closer to the ICE jail. By moving everyone with detainers to the same prison, DOCCS makes it convenient for ICE to pick people up.

ICE detainer:

An ICE document requesting that a jail or law enforcement agency voluntarily hold someone up to 48 business hours after they would otherwise be released to give ICE time to pick them up; sometimes also a request for the jail or law enforcement agency to notify ICE of when someone will be released in advance so ICE can be at the jail at the time of release.

How Can I Fight My Deportation Case?

How you can fight your deportation case depends on your specific situation. There are different ways that ICE may try to deport you, depending on your immigration status and criminal history. A lot of the process is out of your control, and the government may tell you there is nothing you can do. But the more you know about what will happen to you and what your options are, the better you can equip yourself.

First, you should try to figure out whether you will have the right to go in front of an immigration judge for a hearing on whether the government can deport you. This process is now called "removal proceedings." These might sound bad but they can be helpful because immigration judges can reject ICE's deportation charges or in some cases grant relief from removal, which would allow you to stay in the U.S.

First, figure out if you are eligible for removal proceedings. Do any of these sound like you?

You crossed the border without authorization

and have not had any contact with immigration until now. You may have received Form 1-862: "Notice to Appear" (sample on page 46).

You entered on a visa but your stay has expired

and you have not had any contact with immigration until now. You may have received Form 1-862: "Notice to Appear" (sample on page 46).

You have lawful immigration status like a greencard but have convictions.

You may have received Form 1-862: "Notice to Appear" (sample on page 46).

If any of these sound like your situation, ICE should place you in removal proceedings. Go to:



Some people are NOT eligible for removal proceedings. Do any of these sound like you?

You already appeared before an immigration judge who ordered you deported or granted you voluntary departure, but you did not leave.

You may receive a form called "Form I-205: Warrant of Removal/ Deportation" (sample on page 47).

You entered the U.S. under the visa waiver program (ESTA) using your country's passport without a visa from the U.S. consulate.

You may receive a form called "Form 71-058: Visa Waiver Program (VWP) Notice of Intent to Issue a Final Administrative Removal Order."

You re-entered the U.S. without permission after being deported.

You may receive a form called "Form I-871: Notice of Intent/Decision to Reinstate Prior Order" (sample on page 48).

You do not have a green card and ICE says you have an "aggravated felony" conviction.

You may receive a form called "Form 1-851: Notice of Intent to Issue a Final Administrative Order (Notice of Intent)" (sample on page 49).

If any of these sound like your situation, you are probably not in or subject to removal proceedings. Go to:



What if none of these sound like my situation?

If none of those sound like your situation, and you are about to be released from DOCCS without any word from ICE, you may think you have nothing to worry about. Unfortunately, DOCCS will continue to cooperate with ICE and may help ICE arrest you at or after one of your parole check-ins. The best way to plan for this is to assume ICE knows about you and talk to a lawyer.

What Happens If I'm in Removal Proceedings?

If you are in removal proceedings:

You get to fight your case in front of an immigration judge. You have access to a free immigration attorney (as long as you meet certain requirements, see page 24).

WHAT TO DO

Follow deadlines given to you by the court to file documents or evidence.

The judge can grant you relief.

That means you get to stay in the U.S. after you are released from DOCCS custody.

Or the judge can order you deported.

You can appeal this decision to the Board of Immigration Appeals and federal courts.⁸



This shows where you can actively do something to fight your deportation

8 For more on the Board of Immigration Appeals: https://firrp.org/media/BIA-Appeal-Guide-2013_new-BIA-address-2013.pdf

For more on filing a Petition for Review with the federal courts: https://www.americanimmigrationcouncil.org/sites/default/files/practice_advisory/how_to_file_a_petition_for_review_2015_update.pdf

What is the benefit of being in removal proceedings?

Being in removal proceedings means that you have a right to fight your case in front of an immigration judge. Immigration judges can grant relief from removal or reject ICE's deportation charges, which would allow you to stay in the U.S.

For a sample "Notice to Appear"

How do I know if removal proceedings have begun?

ICE must serve or send you a "Notice to Appear" ("NTA"), Form I-862, and ICE must file it with the immigration court to officially begin removal proceedings. They will either give you the NTA at an interview, send it to you as legal mail, or have your DOCCS counselor provide it.



Do I qualify for a free immigration attorney?

While non-citizens do not have a right to appointed attorneys under federal law, the State of New York and the City of New York have created a program to provide free legal counsel to non-citizens. This program, called the New York Immigrant Family Unity Project (NYIFUP), provides high-quality, experienced lawyers for immigrant New Yorkers currently being detained by DOCCS or by ICE and who have a case in immigration court.¹⁰

- 9 Since you are serving a state sentence in the New York State corrections, removal proceedings are part of the Institutional Removal Program ("IRP"). IRP is a collaboration between New York State DOCCS, ICE, and the immigration courts (the Executive Office for Immigration Review) to conduct removal proceedings for non-citizens detained in the state prison system.
- 10 The organization that provides legal representation through the NYIFUP program for IRP is Prisoners' Legal Services of New York (PLS). If you are not placed into removal proceedings while in DOCCS custody and are transferred to ICE custody instead, you will be screened for representation by a different organization, Erie County Bar Association Volunteer Lawyers' Project (ECBA/VLP). See Appendix D for contact information for PLS and VLP (page 60).

NYIFUP has its own requirements to determine who qualifies for their free services. While the requirements sometimes change, NYIFUP currently represents people in DOCCS custody for free if all of these are true:

- Your removal proceedings start in the Fishkill (Downstate), Ulster, or Bedford Immigration Courts, which are part of the Institutional Removal Program
- It is your first hearing in immigration court for this case
- Your household income is below 200% of the Federal Poverty Guidelines
- You do not already have an attorney

You will be able to speak to a NYIFUP attorney for the first time the day of your first court hearing or shortly after. If you believe you are eligible for a NYIFUP attorney based on the above conditions but you did not meet with one at your first hearing, tell the judge you want your case to be heard on a day the NYIFUP lawyers are scheduled to be there. On that date, make sure you sign up to speak with a NYIFUP attorney.

If you are concerned about your immigration status and do not qualify for a NYIFUP attorney, you or a loved one can call the **Office for New**Americans hotline to get referrals for other immigration lawyers. In addition, the immigration court must give you a list of free or low cost attorneys and organizations.¹¹

Americans

Office for New

1-800-566-7636

Isn't a paid lawyer better than a free lawyer?

You might think things are better if you pay for them. Some private lawyers can be good, but others may mislead you or overpromise what they can do for you. The NYIFUP lawyers are qualified, competent, have gotten excellent results for their clients, and they are free! They should be your first line of defense. Think of a private lawyer as a back-up solution if you cannot get a NYIFUP lawyer.

When will my proceedings begin?

There is no way to predict when your proceedings will begin, because there is no deadline on the government to start removal proceedings. While federal law says that the government should try to finish removal proceedings before your criminal sentence is over, proceedings may not even start before you finish your sentence (see more on pages 18 and 19). Factors affecting how quickly your case starts include whether you have had any prior contact with immigration, already had a green card, asylum, or other immigration status, or you have a parole board hearing or release date approaching.

How can I check if I have a hearing in removal proceedings?

The immigration court (EOIR) is supposed to give you a written notice called a "Notice of Hearing in Removal Proceedings" that will give you your next court date, but you can also call a **court hotline** to find out.

Court Hotline
1-800-898-7180

If you call the hotline, you will need to type in your alien number, which is a 9-digit number in most of your immigration documents (sometimes referred to as an INS number or "A-Number") to hear the information. If you only see 8 digits, add a "zero" at the front.

If your first court date was not set yet, the recording will say that your "A-Number" was not yet found in the system, but you can keep trying the hotline to check.

Will I be brought to court in person or will I appear via videoconference?

Most deportation hearings inside DOCCS are conducted by video teleconferencing or by telephone. Otherwise DOCCS would have to transport you to immigration courts at Ulster, Downstate (Fishkill), or Bedford Correctional. You may want family to attend a hearing for support or to testify, but DOCCS facilities are very strict about visitors. Your attorney will have to help your family members gain entrance into the DOCCS facility, or you can ask the immigration judge for help. If you have a court date where the court is considering your application for relief from deportation or competency, though, you should be brought to court in person.

What can I do while I wait for my first court date?

Because immigration cases can be very different from each other, you will need to meet with an attorney to know specific steps to take in your case. However, there are some documents that will probably be useful that you can gather before your first court date to give to your lawyer.



Documents you can gather:

Certificates of disposition and complaints for each arrest

Your loved one can request these documents at the criminal court where you saw a judge. ICE often only provides dispositions for the cases they are using to deport you, but the judge may want to see details on other cases if you are applying for relief from removal. It is important that you only give these documents to your lawyer, not ICE, and only to the court if it asks for them.

Immigration documents

Gather copies of any immigration-related documents that you may have (green card, visa, work authorization), including any applications you may have submitted to immigration. This will help your attorney understand your case better. You can also file a Freedom of Information Act (FOIA) request for your entire immigration file with the government, but this can delay your case, so talk to an attorney first.

Medical documents

If you or your family members have any medical issues, start gathering your and/or their medical documents because that could help your case.

Family members' documents

If you have any family members who are U.S. citizens, have green cards, or have some other form of status, get proof of the relationship (marriage certificate, birth certificate, etc.) and proof of their status (copy of their green card, naturalization certificate, etc.).

Employment history

If you have a work history, you should get evidence of your work, including paystubs, taxes, W-2s, or letters from employers.

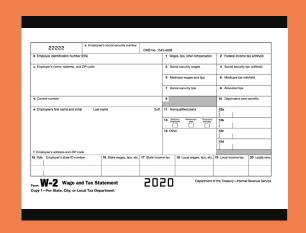
Names of people who would be able to write letters of support

They should be able to say positive things about you. This can include family members, friends, neighbors, and others. They should not write the letters until you speak with an attorney.

Sample Certificate of Disposition

CRIMINAL COURT OF THE CITY OF NEW YORK COUNTY OF BRONX	CERTIFICATE OF DISPOSITION NUMBER:
THE PEOPLE OF THE STATE OF NEW YORK VS	NOMBER:
Defendant	Date of Birth
Address	NYSID Number
BRONX NY 10501 City State Zip	Date of Arrest/Issue
Docket Number: 2000BX	Summons No:
PL Arraignment Charges	
Case Disposition Information:	
Date Court Action PLED GUILTY & SENTENCE IMPOSE	Judge Part D BARONE, J APAR1
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Sample W-2



Sample green cards







What Happens If I'm NOT in Removal Proceedings?

You are probably not in removal proceedings if you have already been ordered removed by an immigration judge, have a final administrative removal order, entered on the visa waiver program, or have a reinstated order of removal because you reentered without authorization after being deported.

Do I get to see an immigration judge?

If you are not eligible for removal proceedings, you will not have an automatic right to see an immigration judge and could be deported more quickly if you do not take legal action. ICE can rely on a prior deportation order from a judge or its own deportation order without having a judge consider your case.

If you're not in removal proceedings, you could be deported more quickly if you don't take action. But you can still fight your case!

Am I eligible for a free lawyer?

In cases where you are not eligible to be in removal proceedings, you are not guaranteed to get a lawyer through New York State's program providing free lawyers to non-citizens, the New York Immigrant Family Unity Project (NYIFUP). That means you should make sure to contact an immigration lawyer directly to let them know about your situation.

Because deportation can move very quickly when it is based on administrative, reinstated, or old deportation orders, we recommend you consult with an attorney as soon as you become aware of the possibility of deportation to see if there's a way to fight. You or a loved one can call the **Office for New Americans hotline** to get referrals for immigration attorneys.

Office for New
Americans
1-800-566-7636

What if I am afraid of being deported?

If you are afraid of going back to your home country and you are not in removal proceedings, you must tell the deportation officer about your fear to return to your home country because you are afraid of being persecuted or tortured. An asylum officer must interview you about your fear of persecution. This is called a reasonable fear interview.

If you pass the interview, you can fight your case in front of an immigration judge in what are called "withholding only proceedings." If you don't pass your interview, your options are very limited, but you can request that an immigration judge review your denial. Go to page 32 for more on this process. This guide¹² can help you prepare for the interview.



Not everyone is eligible for a reasonable fear interview:

- You don't need a fear interview if you're in removal proceedings because you can already apply for withholding of removal and relief under the U.N. Convention Against Torture as part of the proceedings
- You can't request a fear interview if you have an old deportation order but were never deported

If you have a prior deportation order, you must file a motion to reopen your deportation case first, even if you are afraid of being persecuted or tortured if deported. Go to page 34 for more.



Remember: This doesn't apply to everyone, talk to a lawyer.

What Happens After a Reasonable Fear Interview?

Request a reasonable fear interview with an asylum officer

If you have a fear of returning to your home country and you are not in removal proceedings, you must tell your deportation officer to get a "reasonable fear interview." It's best to have a lawyer help with this, so you should call the Office for New Americans.

1-800-566-7636



If you are found to have a reasonable fear:

You can continue to fight your case in front of an immigration judge.

If you are not found to have a reasonable fear:

You can appeal to an immigration judge, who will do a quick review of your claim.

If the immigration judge agrees with the asylum officer, you will be ordered deported.

Even though current regulations do not allow you to appeal, you should still talk to your lawyer about whether you can appeal.

If the immigration judge disagrees with the asylum officer, you can continue to fight your case.

You fight your case in front of an immigration judge.

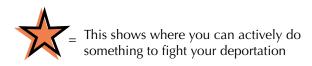
The judge grants you relief and you get to stay in the U.S.

Or the judge orders you deported

You can file an appeal

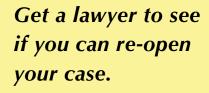
If you were found to have a reasonable fear, you appeal to the Board of Immigration. If you initially were not found to have a reasonable fear but then the immigration judge disagreed with the asylum officer, you appeal to the federal court.

If you are granted relief, you get to stay in the U.S.



What if an immigration judge ordered me deported in the past?

If an immigration judge ordered you deported in the past, either because you lost an old case or because you did not appear in court, you must meet with an attorney to see if you are eligible to make a request that the court reopen or reconsider your case (called a "motion to reopen" or "motion to reconsider"). There are specific legal requirements that must be discussed with an attorney. Because there are strict limits on how many motions you can file, you should talk to an attorney before filing.



Call the Office for New Americans for a lawyer. Ask your lawyer if you are eligible to re-open your case.

Office for New Americans



1-800-566-7636

If you can re-open your case:

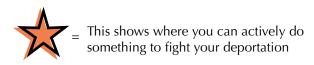
You are in removal proceedings and you can fight your case in front of an immigration judge.

To see what happens in removal proceedings:

Page 22

If you can't re-open:

You might get deported.



If I receive a deportation order while I am still serving my sentence, does that mean I go back to my country right away?

No, you still have to serve your entire criminal sentence first. The only way to finish your sentence at DOCCS early is if the parole board grants you something called Early Conditional Parole for Deportation Only ("ECPDO"). You may not qualify for ECPDO based on your conviction. Go to page 36 for more information.



I Don't Want to Fight My Deportation and Just Want to Be Deported

You can choose to not fight deportation. But simply accepting a deportation order will not allow you to get out early from DOCCS. Getting released after you accept a final deportation order is a separate process.

If you have accepted a final deportation order and you want to be released for deportation, the DOCCS parole board can consider your final deportation order once you are up for parole. If you are eligible based on your conviction, you can also apply for a form of early release called Early Conditional Parole for Deportation Only ("ECPDO"). You are eligible to apply if you do not have certain convictions, and you have a final order of deportation, and have served at least half of your minimum term of sentence. You can also apply for Conditional Parole for Deportation Only (CPDO) after you have served your time required for parole eligibility. CPDO or ECPDO have other requirements—see Appendix E for more information on eligibility.¹³



If you decide to not fight your deportation order, and/or accept CPDO or ECPDO release, you will likely never be allowed to come back to the United States. You should only accept your deportation order if you are sure that you want to leave the U.S. and never return. In order to be granted CPDO or ECPDO, you need a final deportation order. If you do reenter the U.S. after being deported without getting permission in advance, you may have to serve the rest of your state sentence and you could be charged with the federal crime of illegal reentry and face federal prison time.



¹³ For a detailed guide to CPDO and ECPDO, contact Prisoners' Legal Services of New York by writing to:

Prisoners' Legal Services of New York Immigration Unit

14 Lafayette Square, Suite 510

Buffalo, NY 14203

Can I get out early from DOCCS if I don't fight my immigration case?

Not necessarily and most often, no.

If you are a non-citizen, simply getting a deportation order will not allow you to get out early from DOCCS. Only if you are eligible for and granted ECPDO will you be able to be released early from DOCCS, but only to be deported.

A deportation order <u>can</u> help a non-citizen get parole because they are going to be deported. Every non-citizen with a deportation order is eligible for CPDO after serving their minimum sentence.

Remember, you can try and fight your case. But if you accept CPDO release, it will be very difficult for you to come back to the U.S. legally.

If I am eligible and granted ECPDO, will it reduce my DOCCS sentence?

Yes. If the parole board grants ECPDO, it can potentially cut your minimum sentence in half.

But it is important to know that you are only eligible if you have certain convictions and a final order of deportation and you have served at least half your minimum term of sentence. See above and Appendix E for more information. Talk to a lawyer first to help you decide whether ECPDO is a good idea for you.

Remember: You can try and fight your case. And if you accept ECPDO release, it will be virtually impossible to come back to the U.S. legally.

How I Fought My Deportation and Won



I was granted parole in 2019, after serving over 25 years in NYS DOCCS's custody. I was relieved after such a long sentence, but anxiety quickly set in when I was told I was being transferred to an ICE facility. I didn't think much about my immigration case during the early part of my incarceration because it seemed so far away. Only when I transferred to a medium facility did my deportation seem imminent.

After living in this country for almost forty years, facing deportation to a place I had little to no memory of was terrifying. The thought of what would happen to me next began to occupy my mind every second. The process of fighting my deportation was a fight requiring mental, physical, and emotional strength, because it was literally the fight of and for my life. I experienced almost every emotion possible—fear, depression, anger, terror. The only thing that could have eased my worries at the time was information. The information I needed was an explanation of the immigration process and how to challenge my deportation.

Fortunately, people facing deportation at this very moment have something I didn't—this booklet.

Fighting your immigration case is difficult; it is also overwhelming, and it is a challenge. But, meeting challenges and confronting them made it possible for me to avoid deportation. If you choose not to fight your immigration case, you are giving someone else the power to decide your future. Not fighting doesn't only affect you, it affects your family and your loved ones. Arming yourself with as much information as possible is important because fighting your immigration case is one battle you cannot afford to enter unprepared. In my case, being prepared and determined meant I was able to get help from a number of people to be able to figure out my options to fight.

Though you might be experiencing all sorts of emotions, you should start thinking about preparing for the possibility of ICE interaction/detention/deportation. This booklet provides a clear explanation of the immigration process, your options, and resources available.

If you find this booklet informative, share what you've learned with others around you. Everyone should be armed with this information to help themselves, and others.

- Colin (Tai Chi) Absolam

Appendix A: Documents You Might Get From ICE

Document Name*	Common Situations	Type of Case
Form I-862: Notice to Appear (sample on page 46)	 You crossed the border without authorization and you have not had any contact with immigration until now You entered on a visa but your stay has expired and you have not had any contact with immigration until now 	Removal proceedings
	 You have lawful immigration status like a green card but have convictions 	
Form I-871: Notice of Intent/Decision to Reinstate Prior Order (sample on page 48)	You re-entered the United States without permission after being deported	Reinstatement order
Form I-205: Warrant of Removal/Deportation (sample on page 47)	You appeared before an immigration judge who ordered you deported or gave you voluntary departure but you didn't leave	Prior deportation order
Form 71-058: Visa Waiver Program (VWP) Notice of Intent to Issue a Final Administrative Removal Order	 You entered the United States under the visa waiver program (ESTA), using your country's passport without a visa from the U.S. consulate 	Administrative removal order for visa waiver program entrants
Form I-851/851A, Notice of Intent to Issue a Final Administrative Removal Order (sample on page 49)	You do not have a green card and ICE says you have an "aggravated felony" conviction	Administrative removal order

^{*} Look for the form number on the top and bottom of any papers that immigration gives you.

Appendix B: Filing Criminal Conviction Appeals FAQ

FAQ: Filing Direct Appeals of New York City Criminal Convictions and Getting Lawyer Assigned, March 2021

You have the right to appeal your conviction in the State in New York, no matter your immigration status. It does not matter whether you were convicted at trial or pled guilty. You also have the right to ask for a new court-appointed lawyer to handle the appeal. Starting an appeal begins with the filing of a Notice of Appeal and, if you are seeking a court-appointed appeals lawyer, then filing a Motion for Poor Person's Relief.

If you are a non-citizen, you should make sure that an appeals court reviews your conviction. If you change your mind about the appeal later, you can always withdraw your appeal, but an appeal offers important protections for non-citizens. If you want court-appointed counsel for post-conviction relief, the easiest way is to start with the direct appeal. If your lawyer files the Notice of Appeal, they can also request an appeals lawyer be assigned and you will not need to file a Motion for Poor Person's Relief.

Notice of Appeal

What is a Notice of Appeal?

A Notice of Appeal is a form filled with criminal court informing them that you intend to appeal your conviction.

What is the deadline for filing a Notice of Appeal?

The Notice of Appeal must be filled within 30 days of your sentencing date (usually the last time you appeared in criminal court on your case). Whether to appeal your conviction is <u>your</u> decision, and no one else can decide for you. Your criminal defense counsel is supposed to discuss your right to appeal with you at the end of your case and the judge is also supposed to inform you of your right to appeal. Sometimes prosecutors insist on waivers of appeal as part of plea deals.

Can a Notice of Appeal be filled if you signed a waiver of appeal as part of a plea agreement?

Yes. A Notice of Appeal can <u>still be filled</u> even if you signed a valid appeal waiver. Some appeal rights cannot be waived.

Who can file the Notice of Appeal?

The criminal defense attorney on the case must file the Notice of Appeal if you tell them that you want to appeal. You should tell them that you want to appeal in a letter sent by certified mail, to prove you asked them to file it for you. If your defense attorney still says that they will not file a

Notice of Appeal, you can file it yourself using a sample in this resource. See Notice of Appeal Form on page 51.

Where does a Notice of Appeal get filed?

You have to file three copies of the Notice of Appeal: two copies with the Clerk of Court where the conviction was entered and the one copy with the District Attorney's office that prosecuted your case. You should keep a separate copy of the Notice of Appeal for yourself as well, as well as proof that you mailed it.

What information must be included in a Notice of Appeal?

You must include your name, the name of the court where you were convicted, indictment number (if you do not have an indictment or SCI number because it is a lower court, use the docket number), and the date of the conviction, which is the date you were sentenced. You do not need to explain the reasons why you want to appeal. You must also have a non-party fill out, notarize and attach an Affidavit of Service to prove you sent it to the DA. See pages 51 – 53 for a Notice of Appeal and an Affidavit of Service for Notice of Appeal.

If you cannot afford to hire an attorney to represent you in the appeal, you should also file a Motion for Poor Person's Relief with the Appellate Division. See the Motion for Poor Person's Relief FAQ on page 44.

What happens after a Notice of Appeal is filed?

Once the Notice of Appeal is filed, you must file a Motion for Poor Person's Relief with the appeals court before an appeals attorney will be assigned to the appeal. The appeals attorney will reach out to you and review the criminal court file to make sure everything was proper in your case.

Where to send your Notice of Appeal

Clerk of Court (2 copies)	District Attorney (1 copy)
Bronx County Supreme Court conviction Bronx Supreme Court Criminal Term Clerk of Court 265 East 161st Street Bronx, NY 10451	Bronx County District Attorney 198 E 161 Street Bronx, NY 10451
Bronx County Criminal Court conviction Bronx Criminal Court Clerk of Court 215 East 161st Street Bronx, NY 10451	

Kings County Supreme Court conviction

Kings Supreme Court Criminal Term

Clerk of Court 320 Jay Street

Brooklyn, NY 11201

Kings County District Attorney 350 Jay Street Brooklyn, NY 11201

Kings County Criminal Court conviction

Kings Criminal Court Clerk of Court

120 Schermerhorn Street

Brooklyn, NY 11210

New York County Supreme Court conviction

New York Supreme Court Criminal Term

Clerk of Court

100 Centre Street, Room 1000

New York, NY 10013

New York County Criminal Court conviction

New York Criminal Court

Clerk of Court

100 Centre Street, Room 150

New York, NY 10013

New York County District Attorney

1 Hogan Place

New York, NY 10013

Queens County Supreme Court conviction

Queens Supreme Criminal Term

Clerk of Court

125-01 Queens Boulevard, Room 710

Kew Gardens, NY 11415

Queens County Criminal Court conviction

Queens Criminal Court

Clerk of Court

125-01 Queens Boulevard, Room G-78

Kew Gardens, NY 11415

Queens County District Attorney 80-02 Kew Gardens Road

Kew Gardens, NY 11415

Richmond County Supreme Court conviction

Richmond Supreme Court Criminal Term

Clerk of Court

26 Central Avenue, Room 240

Staten Island, NY 10301

Richmond County Criminal Court conviction

Richmond County Criminal Court

Clerk of Court

26 Central Avenue

Staten Island, NY 10301

Richmond County District Attorney 130 Stuyvesant Place

Staten Island, NY 10301

Motion for Poor Person's Relief FAQ

What is a Motion for Poor Person's Relief?

You are entitled to a free appeals lawyer if you cannot afford one, no matter your immigration status.

Your criminal lawyer can ask that the appeals court assign you an appeals lawyer if they file your Notice of Appeal. If they won't file the Notice of Appeal or ask the court to assign you a lawyer, you will have to request an appeals lawyer yourself by filing a Motion for Poor Person's Relief with the Appellate Division. If your criminal lawyer doesn't request an appeals lawyer and you do not file a Motion for Poor Person's Relief, no attorney will be assigned to the appeal and it could be dismissed.

Who files a Motion for Poor Person's Relief?

If your criminal defense lawyer won't ask for an appeals lawyer on your behalf as part of the Notice of Appeal, you will need to file the Motion for Poor Person's Relief. Filing the Motion for Poor Person's Relief does not mean that the lawyer who represented you in criminal court will be assigned to the appeal; it is almost always a different lawyer.

What Information must be included in a Motion for Poor Person's Relief?

The Motion for Poor Person's Relief is an affidavit that you must sign and get notarized asking the appeals court to assign an appeals lawyer and waive the costs of the appeal (including the transcript fees).

You should explain why you cannot afford an appeals lawyer or the transcripts of the proceedings and ask for a lawyer to be assigned. You should include:

- Information about your current financial situation and why you cannot afford to hire a private appeals attorney
 - If you had an assigned lawyer on your criminal case, let the court know
 - If you paid for a lawyer at the trial level but cannot afford a lawyer for your appeal, explain to the court why
 - Reasons for this could include that you are currently incarcerated, that you are not working, or that you do not have enough money to afford a private lawyer
- You should give basic information about your financial situation in the sample Motion for Poor Person's Relief, and do not need to submit detailed records like paystubs or taxes.

You will need to sign and notarize your affidavit. See Affidavit of Service for Motion for Poor Person's Relief on pages 58-59.

Where does a Motion for Poor Person's Relief get filed?

It depends on which court entered the conviction. For Supreme Court convictions, the Motion for Poor Person's Relief gets filed with the Appellate Division covering the court of conviction. Bronx and New York (Manhattan) County cases are filed at the First Appellate Division and Kings, Queens, and Richmond (Staten Island) County cases are filed at the Second Appellate Division.

For criminal court convictions, the Motion for Poor Person's Relief gets filed with the Appellate Term covering the court of conviction. Bronx and New York criminal court cases are filed at the First Judicial Dept. Appellate Term, and Kings, Queens, and Richmond (Staten Island) criminal court cases are filed at the Second Judicial Dept Appellate Term.

You should keep a copy of what you filed for your own records.

What happens after a Motion for Poor Person's Relief is filed?

The Appellate Division will review the Motion and can assign an appeals attorney to work on the appeal. If you do not hear back from the Appellate Division after filing your motion, you should contact them to confirm that you have been assigned an attorney to work on your case

Where to send your poor person motion

First Department

Bronx and New York Counties

Supreme Court convictions

Supreme Court of the State of New York Appellate Division, First Judicial Department 27 Madison Avenue New York, NY 10010

Criminal Court convictions

First Judicial Department Appellate Term N.Y. County Courthouse Room 401 60 Centre Street New York, NY 10007

Second Department

Kings, Queens, and Richmond Counties

Supreme Court conviction

Supreme Court of the State of New York Appellate Division, Second Judicial Dept 45 Monroe Place Brooklyn, NY 11201

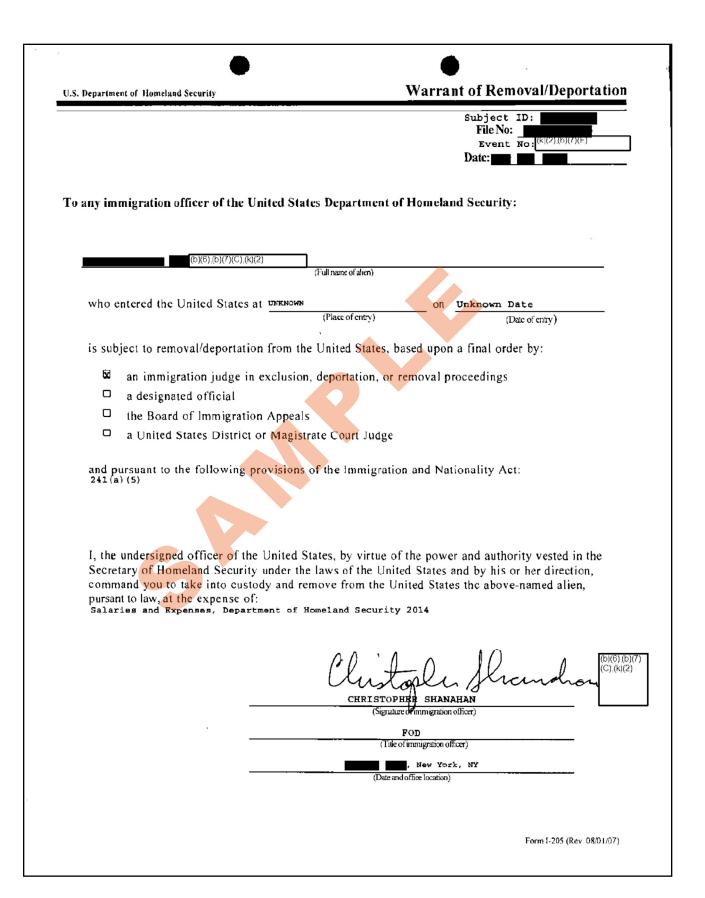
Criminal Court conviction

Second Judicial Department Appellate Term Clerk's Office 141 Livingston St. 15th Floor Brooklyn, NY 11201

Appendix C: Forms

U.S. Department of Homeland Security	Notice to Appear
In removal proceedings under section 240 of the Immi	gration and Nationality Act:
Subject ID : FIN #: SIGMA Event: DOB:	File No:
	Event No: NYC1304000268
In the Matter of:	
Respondent:	currently residing at:
(Number, street, city and ZIP of	ode) (Area code and phone numb
1. You are an arriving alien.	ART OF THE PERSON OF THE PERSO
2. You are an alien present in the United States who has not be	en admitted or paroled.
3. You have been admitted to the United States, but are remove	able for the reasons stated below.
	AR SS
The Department of Homeland Security alleges that you: 1. You are not a citizen or national of the United Security and the Uni	nited States;
2. You are a native of and a citizen	of Permanent Resident status of the United
States;	201
4. On or about, you were convid New York, Kings County, for the offense of Cri	sted at the Supreme Court of the State of iminal Possession of a Weapon in the Third
Degree (to wit: handgun), in violation of N.N.	7. Penal Law § 265.02(04) under case number
he the beside of the Courseins is in about disher you are all its answer.	of Computer United Computer to the City
on the basis of the foregoing, it is charged that you are subject to rem rovision(s) of law:	oval from the United States pursuant to the following
See Continuation Page Made a Part Hereof	
This notice is being issued after an asylum officer has found that	at the respondent has demonstrated a credible fear of persecution
or torture. ☐ Section 235(b)(1) order was vacated pursuant to: ☐8CFR 208	30(f)(2) \[\begin{align*} \text{RCFR 235 3(b)(5)(iv)} \end{align*}
OU ARE ORDERED to appear before an immigration judge of the U	Inited States Department of Justice at:
6 Federal Plaza 12 Floor Room 1237 New York NEW YORK US 1	.0278
(Complete Address of Immigration Chart In	cylding Room Number (5 any)
at 09:00 A.M. to show why you	u should not be removed from the United States based on the
(Date) (Time)	Del 40
arge(s) set forth above. MANUEL GOFO	/ DELOTE CHIEF
te:	ignature and Title of Issuing Officer)
is Notice to Appear supersedes the Notice to Appear issued on	(City and State)
S	rtant information

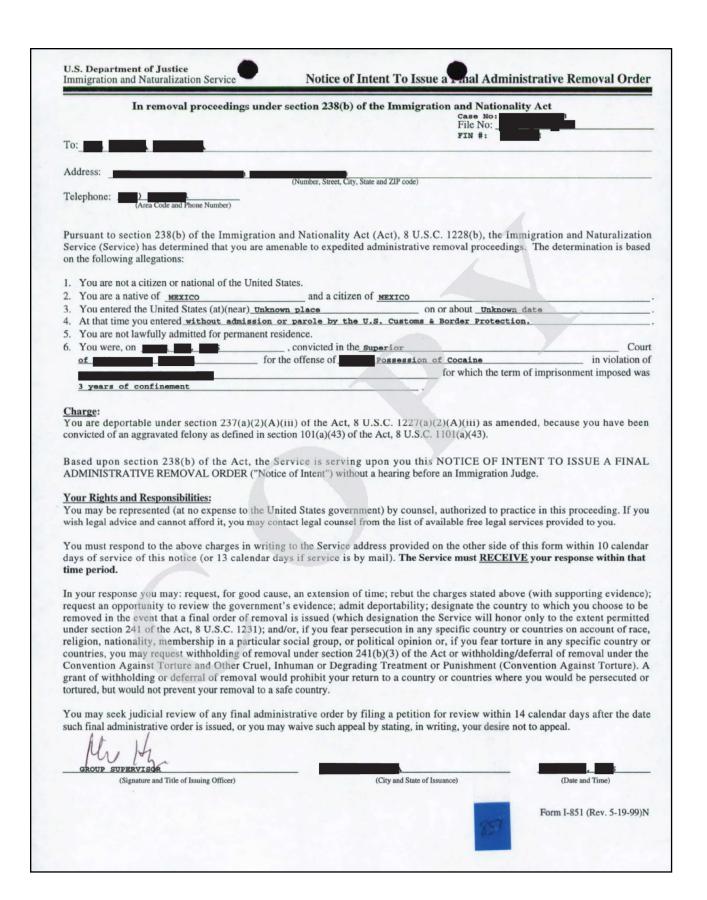
Form I-862: Notice to Appear



Form I-205: Warrant of Removal/Deportation

U.S. Department of Homeland Security	Notice of Intent/Decision to Reinstate Prior Order
	File No. Event No: (k)(2),(b)(7)(E) Date:
[b)(6),(b)(7)(C),(k)(2 Name:	
in accordance with section 241(a)(5) of the Immi Secretary of Homeland Security intends to reinsta	gration and Nationality Act (Act) and 8 CFR 241.8, you are hereby notified that the atte the order of Removal entered against you. This intent
s based on the following determinations:	(17epateation) exclusion (1 ternovar)
1. You are an alien subject to a prior order of	deportation / exclusion / removal entered onat
(Location)	LAN
2. You have been identified as an alien who:	
was removed on(Out:)	pursuant to an order of deportation / exclusion / removal.
departed voluntarily on	pursuant to an order of deportation / exclusion / removal on or
	ate)
after the date on which such order too 3. You illegally reentered the United States or	
after the date on which such order too 3. You illegally reentered the United States of In accordance with Section 241(a)(5) of the Act, having been previously removed or departed volume.	n or about Unknown Date at or near UNKNOWN (Date) (Location) you are removable as an alien who has illegally reentered the United States after untarily while under an order of exclusion, deportation or removal and are therefore order. You may contest this determination by making a written or oral statement to
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Form I-871: Notice of Intent/Decision to Reinstate Prior Order



Form I-851: Notice of Intent to Issue a Final Administrative Removal Order

Final Ad	Iministrative Removal Order
in removal proceedings up	nder section 238(b) of the Immigration and Nationality Act
	•
	Event No:
	FIN:
	Date Date
To:	
Address:	
Talanhana	(Number, Street, City, State and ZIP Code)
Telephone: (Area Code and Phone Nu	umber)
	ODDED
	ORDER
evidence contained in the administrative re Homeland Security, make the following fin national of the United States and that you you have a final conviction for an aggravat Nationality Act (Act) as amended, 8 U.S.C Secretary of Homeland Security, may gran record established by clear, convincing, an of an aggravated felony pursuant to sectio	Notice of Intent to Issue a Final Administrative Removal Order and ecord, I, the undersigned Deciding Officer of the Department of idings of fact and conclusions of law. I find that you are not a citizen or are not lawfully admitted for permanent residence. I further find that ted felony as defined in section 101(a)(43)(F) of the Immigration and 1101(a)(43)(F), and are ineligible for any relief from removal that the in an exercise of discretion. I further find that the administrative and unequivocal evidence that you are deportable as an alien convicted in 237(a)(2)(A)(iii) of the Act, 8 U.S.C. 1227(a)(2)(A)(iii). By the power
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Tribunal del estado de Nueva York	·k
County ofCondado de	Notice of Appeal Aviso de Apelación
	Ind. No.: Número de Acusación:
PLEASE TAKE NOTICE that (insert your name) Por Favor Tomar Nota que (ponga su nombre)	hereby por medio de este
appeals to the Appellate Division of the Supreme C apela a la división de apelación del tribunal Supremo	ş Ç
of conviction and sentence rendered in fallo de condena y sentencia dictada en	Court, County, on Tribunal, Condado, el
<i>ματο αε εθπαεπα γ semenera αιείααα επ</i>	Triounai, Conaaao, ei
(date), from each and ever	ry part thereof and from each and every cada orden intermedia que se haga en ella.
(date), from each and ever (fecha), de cada parte y de	ry part thereof and from each and every

Court of the State of New York	
Tribunal del estado de Nueva York	
County of	
Condado de	
People of the State of New York	Affidavit of Service of Notice of Appeal
El Estado de Nueva York	Declaración de Presentación de Aviso de Apelación
-against- -contra-	Indictment No No. de Acusación
Defendant-Appellant Nombre de Acusado/a-Apelante	
State of New York; County ofs.s.	.:
Estado de Nueva York; Condado de	
being duly sworn	, deposes and says:
	mentado depone y dice:
1. I am not a party to this action, am over the age of 18 yea Yo no soy partido en esta acción, tengo mas de 18 años de	
address: domicilio es:	
2. On,, 20, I served the within N (Fecha) El (año), yo serví el AVISO de	
upon the District Attorney located at	by:
fiscal ubicado en	por la siguiente manera:

Dated: Fecha Sworn to before me this Jurado ante mi	day of este día de	Signature of Person Providing Service) (Firma de la persona entregando personalmente)
Fecha Sworn to before me this		(Firma de la persona entregando personalmente)20
	-	
Dated:	_	
certificado, y solicité un reci	bo de devolución.	
return receipt requested.		
		ithin the State of New York by certified mail, Unidos dentro del Estado de Nueva York por corre
		ope at a post office under the exclusive care and una oficina de correos bajo el cuidado exclusivo
		EQUESTED) depositing a true copy of the ON SOLICITADO) Deposité una copia verdadera
[] (PERSONAL SERVICE) p (Servicio Personal) Entregue		g a true copy of the same; OR a copia verdadera de la misma; O
Service within the State of de los Estados Unidos dentr		eva York;
debidamente en una oficina		eare and custody of the United States Postal uidado exclusivo y la custodia del Servicio Postal
envelope at a post office ur		

(File this completed form with the Court along with the Notice of Appeal) (Presente esta petición completada ante el tribunal junto con el aviso de apelación)

SUPREME COURT OF THE STATE OF NEW YORK TRIBUNAL SUPREMO DEL ESTADO DE NUEVA YORK

	PELLATE DIVISION ISION DE APELACIÓN	DEPARTMENT	
DIV	ISION DE APELACION	DEPARTAMENTO	Affidavit in Support of
Daoi	ole of the State of New York		Motion to Proceed as a Poor Person & Assignment
-	stado de Nueva York		of Counsel
	-against- -contra-		Declaración de apoyo para la petición de proceder como persona sin recursos y la asignación de abogado
		_	Indictment No
	Defendant-Appellant Nombre de Acusado/a-Apelante		Numero de Acusación
State	e of New York; County of	S.S.:	
	do de Nueva York; Condado de		
		being duly sworn, deposes and	
	Defendant-Appellant Numero de Acusación	debidamente juramentado depor	е у апсе:
1.	I am the defendant-appellant in the Yo soy el acusado/a-apelante en el co		
	motion to proceed in forma pauper mi petición para continuar in forma recursos, de continuar en el tribunal	pauperis (forma pauperis se refiere	
2.	I was convicted pursuant to a judgr Yo fui condenado en virtud de una s		County, Condado,
	rendered on, conv	victing me of	
	en (fecha) cond	enándome de	
	and sentencing me to		
	and sentencing me tov sentenciándome a		·

Motion for Poor Person's Relief (page 1 of 4)

	-	secute this appeal. I am currently earning appear apelación. Actualmente estoy ganando aproxin		per week in income. por semana en ingresos.
	I ov Ten	wn \$ worth of real property go bienes valoradas en \$	' .	
j.	[]	I do own a car. Yo soy dueño de un auto.	[] I do <u>not</u> ow Yo <u>no</u> soy di	vn a car. ueño de un auto.
).		ave \$ in savings. tengo \$ en cuentas de ahorros.		
' .	[]	I do collect unemployment. Yo colecto desempleo.		llect unemployment. o desempleo.
3.	[]	I do collect alimony or support. Yo colecto pensión alimenticia o manutención de menores	Yo <u>no</u> colect	llect alimony or support. o pensión alimenticia o n de menores
).	[]	I do collect a pension. Yo colecto una pensión.		llect a pension. o una pensión.
0.	[]	I do have other sources of income. Yo tengo otras fuentes de ingresos.		ve other sources of income. otras fuentes de ingresos.
1.	[]	I was represented in the Supreme Court by a Fui representado en el tribunal Supremo por u		
		services provider: de servicios legal:		
		OR / O		

Motion for Poor Person's Relief (page 2 of 4)

OI	?	/	
\ /I	`	/	,

		Otro abogado asignado (explique),	
		OR / O	
	[]	retained counsel (explain retainer).	
		Contrate un abogado privado (explique acuerdo de retención).	
12.		During the trial proceedings, I (check one box): Durante el procedimiento del juicio, yo (marque la respuesta que corres	sponde):
		[] was incarcerated.	
		estaba encarcelado. OR / O	
		[] was released on my own recognizance. estaba libre bajo palabra.	
		OR / O	
			s posted by (fill por (explique
		in details) los detalles)	
13.		I am currently [] at liberty OR [] in custody. Actualmente estoy libre O bajo custodia.	

Motion for Poor Person's Relief (page 3 of 4)

Wherefore, I respectfully ask for an order permitting me to prosecute this appeal as a poor Por medio de la presente, respetuosamente pido una orden permitiéndome de procesar esta person and I be furnished with the stenographic transcript of this action without fee and apelación como una persona sin recursos y que me proporcionen una transcripción estenográfica that I be assigned an attorney to represent me on appeal and for such other and further de esta acción sin cargos y que me asignen un abogado para representarme en esta apelación y para relief as may be proper and equitable. cualquier otra ayuda adecuada y equitativa. Defendant-Appellant (signature) Nombre de Acusado/a-Apelante (firma) Sworn to before me this day of **20** este día de *Jurado* ante mi 20 **Notary Public** *Notario (firma de notario)*

SUPREME COURT OF THE STATE OF NEW YORK TRIBUNAL SUPREMO DEL ESTADO DE NUEVA YORK

AP	PELLATE DIVISION	DEPARTMENT
DIV	TISION DE APELACIÓN	DEPARTAMENTO
People of the State of New York El Estado de Nueva York		Affidavit of Service of Motion to Proceed as a Poor Person & Assignment of Counsel
	-against- -contra-	Declaración de Presentación de la petición de proceder como persona sin recursos y la asignación de abogado
	Defendant-Appellant Nombre de Acusado/a-Apelante	Indictment NoNo. de Acusación
	e of New York; County ofado de Nueva York; Condado de	S.S.:
(Nor	(Name of person serving document) nbre de la persona entregando personalmente	being duly sworn, deposes and says: debidamente juramentado depone y dice:
1.		er the age of 18 years and reside at the following o mas de 18 años de edad y la dirección de mi
	address:domicilio es:	
2.		I served the within Motion to Proceed as a Poor Person yo serví la petición de proceder como persona
	& Assignment of Counsel upon the I sin recursos y la asignación de abogad	
	by: por la siguiente manera:	

Affidavit of Service for Motion for Poor Person's Relief (page 1 of 2)

		to Proce	(File this completed form with the Court along with the Motion to Proceed as a Poor Person & Assignment of Counsel) (Presente esta petición completada ante el tribunal junto con la petición		
Notary Notario (firma					
Sworn to before me this Jurado ante mi		day of este día de			
Dated: Fecha			(Signature of Person Providing Service) (Firma de la persona entregando personalmente)		
y la custodia de return receipt s	el Servicio Posta	al de los Estados	vithin the State of New York by certified mail, Unidos dentro del Estado de Nueva York por correo		
			ope at a post office under the exclusive care and una oficina de correos bajo el cuidado exclusivo		
			EQUESTED) depositing a true copy of the ÓN SOLICITADO) Deposité una copia verdadera		
	Service within the State of New York; de los Estados Unidos dentro del Estado de Nueva York; [PERSONAL SERVICE) personally delivering a true copy of the same; OR (Servicio Personal) Entregué personalmente una copia verdadera de la misma; O				
			care and custody of the United States Postal cuidado exclusivo y la custodia del Servicio Postal		
(Correo de 1711	nera Clase) De _l	posité una copia	verdadera de la misma en un sobre pago		

Affidavit of Service for Motion for Poor Person's Relief (page 2 of 2)

de proceder como persona sin recursos y la asignación de abogado)

Appendix D: NYIFUP Eligibility

Legal Representation for Detained Persons in Removal Proceedings who are at the Buffalo Federal Detention Facility, Batavia, NY

Are you detained at the Buffalo Federal Detention Facility in Batavia, NY? Are you in removal proceedings, and in need of a free lawyer? If yes, then this information is for you.

There are free lawyers available to you if you qualify. The free lawyer program is run by the state of New York, and it is called **NYIFUP**. With NYIFUP, there are two main organizations that provide free lawyers, depending on your case:

Prisoner Legal Services of New York, also called **PLS**.

Volunteer Lawyers Project, also called **VLP**.

PLS and VLP receive a list from Immigration Court of all qualifying cases.

Prisoners' Legal Services of New York, or PLS, will offer free legal representation to you, if:

- 1. Your household income is less than 200% of the federal poverty guidelines, and
- 2. You had your first Immigration Court hearing while you were detained in the Albany County Jail or Clinton County Jail, or while you were in a New York State prison.

PLS will visit eligible detainees / prisoners as soon as possible. If you believe you qualify for PLS representation and have not spoken to a PLS attorney, please call (716) 844-8266 (English only) or (518) 694-8699 (English/Spanish), or write to

PLS Immigration Unit 14 Lafayette Square, Suite 510 Buffalo, NY 14203

Volunteer Lawyers Project, or VLP, will offer free legal representation to you, if:

- 1. You don't make a lot of money-less than 200% of the federal poverty guideline.
- 2. You don't already have a lawyer. If you pay a lawyer to represent on bond, you already have a lawyer, and you do not qualify.
- 3. Your first Immigration Court hearing is at Buffalo Federal Detention Facility in Batavia, NY.
- 4. You accept representation. "Yes, I want a free lawyer. I want you to represent me."

VLP will usually meet with you 3-4 days before your hearing. **Bring all of your papers with you.** They will ask questions to see if you are eligible. Although they try not to, sometimes VLP will meet with you the day of your first hearing.

If your lawyer is not at your hearing, there may be a problem. Tell the judge, "I want my free lawyer. I don't want to go forward today." Call the VLP phone number: **(716) 847 0752** and leave your name and A#. They won't call you back, but they will get the message. You can also write to:

Volunteer Lawyers Project 8 South Lyon Street Batavia, NY 14020

Appendix E: Step By Step Guide to ECPDO and CPDO



STEP-BY-STEP GUIDE TO ECPDO & CPDO

(EARLY/CONDITIONAL PAROLE FOR DEPORTATION ONLY)

By Prof. Peter Markowitz, updated by Immigrant Defense Project 2021

1. What is ECPDO & CPDO?

The Board of Parole has the power to release some New York State prisoner into Immigration & Customs Enforcement (ICE) custody in order to be deported.

- Early Conditional Parole for Deportation Only (ECPDO)

 DOCCS releases a person for ECPDO to ICE for deportation before the person serves their minimum sentence, but only after serving at least one half of the minimum.
- Conditional Parole for Deportation Only (CPDO)
 DOCCS releases a person for CPDO to ICE for deportation after the person has served their minimum sentence.

2. Can I Get ECPDO or CPDO?

- You are eligible for ECPDO if you...
 - a. Have served at least one half of the minimum term of your sentence, AND
 - b. Have a Final Order of Removal issued against you, AND
 - c. Have used up, or given up, all of your immigration appeals, AND
 - d. Have NOT been convicted of a Violent Felony offense.
- You are eligible for CPDO if you...
 - a. Have served the minimum term of your sentence, AND
 - b. Have a Final Order of Removal issued against you, AND
 - c. Have used up or given up all of your immigration appeals.

2. Is ECPDO or CPDO a Good Decision For Me?

Getting ECPDO or CPDO has some very large advantages and also some very large disadvantages. Only after thinking about all the advantages and disadvantages can you decide whether it is a good decision for you to try and get ECPDO or CPDO.

• Advantages of ECPDO and CPDO

- a. Getting ECPDO should allow you to serve less time in New York State custody.
- b. Getting granted ECPDO or CPDO should mean that you will not have an extended period of incarceration in immigration custody.
- c. The Board of Parole may be more likely to grant you CPDO instead of regular parole when you have an immigration detainer. Therefore, CPDO may also allow you to serve less time in New York State custody if you cannot get regular parole.

• Disadvantages of ECPDO or CPDO

- a. Getting granted CPDO or ECPDO means that you will be deported.
- b. For most people, after being deported **you will never be allowed to return to the United States**. This includes virtually everyone convicted of a controlled substance offense or a conviction classified as an "aggravated felony" under immigration law.
- c. Having family members in the U.S. does *not* mean that you will be allowed to return.
- d. Even if you receive paperwork saying you can apply to reenter after 5, 10, or 20 years, there are separate bars to reentering based on criminal convictions. You will not be able to automatically return after a certain number of years.
- e. If you reenter the U.S. illegally after being deported and are caught, you may be prosecuted and sentenced for the federal crime of illegal reentry. Max sentences range from 2 to 20 years, and the average sentence is 18 months per the USSC.

If you want to fight your deportation, ECPDO and CPDO are NOT for you. Seeking CPDO or ECPDO means giving up any chance to stop your deportation.

3. How Do I Get Granted ECPDO or CPDO?

There are two steps to getting granted ECPDO or CPDO. First, you must get a Final Order of Removal from the immigration judge. Second, you must get the Parole Board to grant you ECPDO or CPDO.

• How Do I Get A Final Removal Order?

Usually Final Orders of Removal are issued by Immigration Judges. People serving felony time in New York State usually have their removal hearings while serving their New York time. Here is what you can do to get a final order of removal:

- a. If you are brought before an Immigration Judge you should: (1) admit that you are removable; (2) state that you "would like to be deported and would NOT like to apply for relief"; and (3) state that you "accept your removal order as final and waive your right to appeal."
- b. If an ICE Officer asks you to sign paperwork agreeing to be deported you should sign the paperwork.
- c. If you have not been offered a paper to sign for your deportation and have not been scheduled for a hearing before an immigration judge, you or your friends or family can contact your ICE Officer or the ICE office at Buffalo.Outreach@ice.dhs.gov and tell them that you want to be deported and ask them to make that happen quickly. Be sure to include your alien number (A#).

CAUTION: Once you get a Final Removal Order it is likely that you will NEVER be able to return to the United States. Do NOT try to get a Final Removal Order if you want to fight your deportation. It is a good idea to consult with an immigration attorney before

• How Do I Get the Parole Board to Grant Me ECPDO or CPDO?

NYS Division of Parole should automatically notify the Parole Board of inmates who are eligible for ECPDO or CPDO, and you should be scheduled for a hearing. If you have a Final Order of Removal and believe you are eligible for either ECPDO or CPDO and you have not been scheduled for a hearing you should contact your facility's Offender Rehabilitation Coordinator. Once you are given a hearing it is up to the Parole Board to grant you ECPDO or CPDO.

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4. I Have Been Granted ECPDO or CPDO, Now How Do I Get Immigration to Pick Me Up and Deport Me?

There are two things that must happen before Immigration will pick up people with ECPDO or CPDO from New York State DOCCS custody and deport them. First, your country must issue travel documents for you, giving ICE permission to return you. Second, ICE must make arrangements to transport you to your country. If you have been granted ECPDO or CPDO and are waiting for ICE to pick you up, you must find out whether step one or step two is holding up your removal. To find out, you or a loved one can e-mail ICE at Buffalo.Outreach@ice.dhs.gov (make sure you include your A# in your e-mail).

How Do I Get My Country to Issue Travel Documents for Me?

If you find out that the delay is because your country has not yet issued travel documents you can do two things:

- a. Collect all the documents you have which help show that you are from your home country (i.e. birth certificate, passport, national id card, school records, etc.) and send one copy to you nation's consulate (see Appendix) and send one copy to your ICE Officer. You should contact ICE at Buffalo.Outreach@ice.dhs.gov with questions about where to send documents and explain that the Board of Parole has granted you ECPDO or CPDO.
- b. You or your friends or family can also call your country's consulate and request that travel documents be issued. (see Appendix). It may take several phone calls be persistent, keep calling.

• My Country Has Issued Travel Documents But Immigration Still Won't Pick Me Up, What Can I Do?

After you are granted ECPDO or CPDO and ICE receives your travel documents from your home country, ICE should pick you up and deport you. Unfortunately, they often take a long time and there is very little you can do about it. You can have friends and family members e-mail Buffalo.Outreach@ice.dhs.gov or you can try calling your ICE Officer directly.

6. Once Immigration Picks Me Up, How Long Will I Have to Wait to Be Deported?

If you have been granted ECPDO or CPDO and are taken into Immigration Custody before you finish serving your maximum sentence, you should be deported quickly and should not have to spend much time in Immigration detention. Usually people are deported in days or weeks after ICE takes them into custody. It depends, in part, on the country of deportation. ICE has regular flights to certain countries but it may take longer if they need to charter a flight.

